

North East and North Central London Adult Critical Care Operational Delivery Network Clinical Oversight Group

TERMS OF REFERENCE

Introduction

The North East and North Central London Adult Critical Care Operational Delivery Network (ODN) Clinical Oversight Group will be established to support the development of the North East and North Central London Adult Critical Care ODN. Adult Critical Care ODNs and other key networks were commissioned by NHSE as part of the “way forward” in Dec 2012 with the view that formal network focussing on the operational development of designated services would be best placed to support the development of systems wide improvements to care.

ODNs will be:

- Facilitating collaborative working across their networks
- Bringing together commissioners and providers in the design and delivery of high quality services in designated networks
- Support and develop joint working and governance in designated clinical areas.

The London Model for ODNs

There will be three ODNs for Adult Critical Care, in the capital. The Critical Care ODNs cover the following areas:

- North West London
- North East and North Central London
- South London (this will cover all services in South East and South West London sectors)

Proposed Purpose of the Clinical Oversight Group

The Clinical Oversight Group (COG) is being brought together to identify the key governance and risks issues currently affecting the delivery of care for all units in and across the North East and North Central London network as a precursor to the development of more formal ODN joint working and governance arrangements. It is also proposed that the group undertake a review of current services and any plans being developed for reconfiguration of services to ensure timely access to specialist services to all patients in the area as well as highlighting pre existing joint working arrangements and patient pathways plus any other areas of good practice already in place in North East and North Central London.

Some of the areas for review in the meeting are likely to fall in to the following broad categories.

Staffing, including training and development, work force planning and ensuring each site has plans in place to demonstrate on-going progress to meet local (London) and nationally agreed critical care standards, NICE guidance and other national and local policy's against agreed timeframes.

Sharing and development of local protocols and care pathways to implement agreed processes for ensure all patients being cared for in North East and North Central London have timely access and egress to and from Critical Care Services.

Accountability

The Clinical Oversight Group is intended to be an advisory body to support the development of good clinical practice and reduce risks to patients being managed across complex care

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pathways. All governance and risk issues managed via the meeting should be reported via excising arrangements with in each individual provider trust. The Clinical Oversight Group will have no designated executive authority or financial authority and will be seen as a professional resources providing clinical support for service providers service users and commissioners in North East and North Central London.

Proposed Objectives of the Clinical Oversight Group

Identify common areas of risk across the network and develop joint action plans for mitigating resolving.

Set parameters for clinical quality and performance which reflect nationally and locally agreed good practice standards

Provide local commissioners with expertise as to how best to develop improvements across key patient pathways including access and egress to “right care at right time.

Work with commissioners and other services to identifying opportunities for improving egress from care including how best to develop network wide systems for step down form critical care and the development of early supported discharge to primary care and community care where appropriate.

Proposed Deliverables of the Clinical Oversight Group

The Clinical Oversight Group will advise the North East and North Central London ODN for Critical Care on the short to medium priorities for improving network governance and promoting systems improvements based on local assessment of risk and national and local standards of care.

Proposed Membership

The Clinical Oversight Group will consist of;

- Clinical Directors for Critical Care for each Trust in North East and North Central London.
- A member of the MDT from each provider Trust (Service Manager, Lead Nurse, Outreach team, Senior Therapist or Pharmacist)
- Representative from patients organisations or 3rd sector
- Adult Critical Care Clinical Reference Group representative for North East and North Central London
- Specialist Commissioning lead

The below should be invited to Clinical Oversight Group meetings but not hold voting capacity:

- Representative from London Ambulance Service
- 1 Community rehabilitation representative
- 1 Imaging representative
- Representatives from primary care

Proposed Conduct of meetings

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- a. Quorum; 50% + 1 for agreement of decisions must include the Chair
- b. Frequency and Length of Meetings; as required
- c. Secretariat will send out papers within 10 days of meetings dates

Evaluation

Terms of Reference and frequency of meetings to be agreed August 2014